

HUSTISFORD SCHOOL DISTRICT
Regular Board of Education Meeting Minutes
June 19, 2023

I. Call to order

The Meeting was called to order by Board President John Bohonek at 6:30 P.M.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: John Bohonek, Tracy Malterer, David Stryck, Brian Thimm, and Jamie Kulkee. Absent: Steve Weinheimer and Kevin Muche.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

A community member had questions on letters sent to the school board. Yes, these are public records and all school board members receive copies. Letters that were sent to the editor of the newspaper is not the reason for the referendum failure. Are any bids Open? 100% behind the school, live by mission statement. Set goals for improvements. There are two world class manufacturing businesses across the street to possibly help assist the school with needs.

A community member requested information and costs on the latest referendum and the request was filled. A concern was brought forward on bullying.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before the body.

- A. Approval of Minutes of the Special and Regular Board Meeting – May 16, 2023
- B. Approval of Minutes of June 2023 Committee Meetings
- C. Approval of Minutes of Special Board Meeting – May 22, 2023
- D. Approval of Financial Business: Approval of Bills (#43357-43435) Funds 10, 27, 38, 41, 50, 80
- E. Approval of Student Activity Accounts
- F. Acceptance of Resignation of Speech Pathologist

Mr. Stryck commented on the great letter that the Speech Pathologist sent to the school board.

A motion was made by Brian Thimm and seconded by Jamie Kulkee to approve the Consent Agenda as presented.

Motion passed 5-0 by roll call vote. Absent: Steve Weinheimer and Kevin Muche

VI. Regular Agenda

A motion was made by Tracy Malterer and seconded by Jamie Kulkee to approve the Regular Agenda as presented with Mr. Bohonek tabling resolution #2189 until another Bid was received.

Motion passed 5-0 by voice vote. Absent: Steve Weinheimer and Kevin Muche

VII. Reports

A. Principals' Report

Mr. Bushey Reported:

- 9 Parents attended the Senior Project Parent meeting on May 17th.
- 10 out of 23 Seniors have an accepted Senior Project Proposal. The Senior Project Advisors met with the class 3 times before school ended.
- The Careers class conducted mock interviews for its students by inviting HR representatives from area businesses into our school. Some of the businesses were: MEC, Hustisford State Bank, Specialty Cheese, Quad Graphics, and Animix. Thank you to these individuals for providing this experience for our students.
- On Wednesday, June 1st I met with a representative from the School Device coverage company to discuss the cost of computer coverage insurance for the next school year. An estimate for cost is being put together.
- 9 students are attending summer school credit recovery.
- The custodial crew is doing an excellent job with the floors. Most areas are completed.

Mrs. Cramer Reported:

- We ended the year at JHE with many fun events for kids. The students enjoyed field trips, enjoyed field day, jump houses, and ended the year with a chance to throw water balloons at staff members.
- Thank you to those who helped us celebrate 5th grade graduation with our students. The families truly love the event and it is something that the kids really look forward to.
- Summer school is well underway. There are currently 135 students enrolled. Out of those 135, 36 are out of district students.
- We are working on the transition from this year to the new school year. Registration will open on July 19 and run through August 9.
- We have had three new students who have moved into the district register for next year at JHE. We have had several more inquiries, but have not received further information yet. We are looking forward to our new students.
- Kids Club numbers are great for the summer. We are currently at 20 kids registered and using the service from 3-6 daily.
- JHE cleaning will start after summer school ends in July. Currently we have all rooms at JHE being used for summer school, second session room usage should go down, if that happens we will work to make sure that the staff can get in for extra time and start working on rooms.
- JHE had a leak in the cafeteria this week during the rain event. HIS roofing came out and discovered that the issue was not a roof issue but rather an issue with the bricks on the building and the cracking and weathering that is happening. They provided some ideas for what to do, we will have a mason come in and look at the chimney as well as the building walls. The water is coming in through cracks. The cracks where there was a leak were caulked, but more will need to be done. The good news is that the JHE roof is in great shape!
- Thank you to Tiffany, Tia, and Ari Hildebrandt for beautifying the JHE grounds with the flowers that they planted. Our gardening students are having fun taking care of the plants to ensure that they stay looking great all season.
- I am working on a more detailed truancy plan for JHE for the next school year. We had some challenges this year. In collaboration with our SRO and the Municipal Court, we will be implementing new procedures at JHE beginning in fall.
- Handbooks are currently being reviewed and updated if needed and will be ready for review at July committee meetings and then will go to board in July so that they are ready for the start of the school year.
- All lunch account balances at JHE were in the positive at the end of the school year. This is a task that is a challenge, but our office staff did a great job making sure that all accounts were up to date.
- As always....it is a great day to be a Falcon! #HustyProud

C. Athletic Director's Report

Spring Sports 'All-Conference' recognition;

Softball: First Team, Morgan Kehl

Baseball: Second Team, Casey Grudzinski
Honorable Mention, Austin Peplinski & Andy Maas

Soccer: First Team, Riley Becker, Addy Raue, Rena Harvey
Honorable Mention, Alivia Beisbier

Fall 2023 Sports

Just some preliminary participation numbers;

Volleyball = 16

Football = 18

Middle School Volleyball = 5

Middle School Football = 9

Boys Soccer, NO program this Fall

Athletic Code Meeting for students/parents will be Sunday, July 23, 7:00 PM, H.S. gym.

D. Financial Director's Report

Mrs. Holtz Reported:

Monthly Highlights:

- Preparing for the end of the fiscal year
- Working on final claims for various grants
- Auditors will be here the middle of August
- Fund 46 creation is on the agenda for tonight
- 23-24 Preliminary Budget is on the agenda for tonight
- 22-23 Budget Update
 - Fund 10 - Budget \$5,796,258 Activity \$4,053,648 **69.9% Spent**
 - Fund 27 - Budget \$663,431 Activity \$588,209 **88.7% Spent**
 - Fund 50 - Budget \$206,271 Activity \$176,502 **85.6% Spent**
 - Fund 80 - Budget \$45,099 Activity \$57,335 **127.1% Spent**

| Hustisford School District Bank Accounts | |
|---|----------------------|
| Hustisford State Bank | |
| | Balance as of |
| Checking / Savings Accounts | 06/19/2023 |
| District Checking | \$ 82,745 |
| Fund 10 - Money Market Account | \$ 990,827 |
| Fund 41 - Money Market Account | \$ 9,355 |
| Benefits Design Group Acct-FLEX | \$ 7,480 |
| Investment Accounts | |
| 1-year CD Maturity date 1/29/24 | \$ 20,000 |
| 1-year CD Maturity date 7/5/23 | \$ 5,000 |
| Loan Accounts | |
| Loan - Bassett | \$ 86,101 |
| Loan - Gym Improvements | \$ 43,320 |
| Local Government Investment Pool | |
| Fund 10 Savings Acct 2 | \$ 13,366 |

E. Superintendent's Report

Mrs. Cramer Reported:

- I have a Trailways Superintendent meeting on Wednesday of this past week. The discussion focused on hiring and the lack of candidates across all districts.
- There was a state-wide WASDA meeting on May 30 in regards to the budget and legislation. There was also a statewide WASDA meeting on Wednesday, I was not able to attend during the meeting as I was at State FFA Convention, but I listened to the recording later. The meeting focus was on budget and legislation. I did not gain much from the meeting as there are key pieces still up in the air.
- I have a library board meeting on June 20.
- Our Trap Team concluded competition. The team finished second in conference. This is the highest finish in team history. There are several athletes who will be shooting at the state shoot in Rome on June 24. We wish them luck!
- I attended the kick off meeting for the BEST screener which we received through a grant from Marshfield Clinic. More training will be coming this summer, but the kick-off provided background and information for districts who received the grant.
- We have had multiple rounds of interviews for positions. We have secured a school counselor which is on the agenda for later tonight. We have not landed a business teacher yet; we are going to conduct more interviews this week. We are still hopeful that the right candidate is out there for us. We will also be interviewing for the custodial position. The Speech position has been posted. I have been in contact with an agency who provides services, but really hope to secure our own SLP. Finally, we will be looking to fill and administrative assistant position as well. This position will be posted later this week. This position is in addition to our current positions and will help alleviate leaves and allow for cross-training and succession planning.
- HIS roofing came out to do a full evaluation on the MS/HS roof. We are awaiting their information.
- Several DPI reports have opened and Jess, Chris, and I will be working to finalize the reports for this past year and begin some of the documentation for next year especially when dealing with Title funding.

- The Trailways Conference hired an associate commissioner. I was involved in those interviews this past week. The conference hired an assistant to help with scheduling and all-conference information. This individual is in addition to the current commissioner, but the salary will be shared and therefore will be at no additional cost to the conference.
- I enjoyed attending the State FFA Convention on Wednesday. It was wonderful to watch Tia Hildebrandt receive her State Degree. This prestigious degree is an indicator of the hard work and dedication that she showed throughout her time at Hustisford. We are so proud of her and this accomplishment.
- I attended the legislative breakfast in Oshkosh on Friday.
- District registration is set for July 19 to August 9. The athletic code meeting is set for July 23 at 7 pm.
- Summer hours are in full swing. There have been a few hiccups, but overall things are going smoothly.
- There are several technology purchases on the agenda for this evening, these purchases will all come from Rural Schools Grant Funding.
- A security update for our Key Fob system and cameras will take place later this summer.
- The gym floor will be refinished on July 14.
- I will be meeting with the principal from Bethany tomorrow to discuss Title funding. This past year Bethany utilized Title 2 and 4, but did not utilize Title 1. They will need to sign off on the forms indicating that they did not use funds. They are entitled annually to Title funds through the use of our reading support personnel. The hours are limited to match funding. The paperwork for next year will also be completed at this meeting.
- On June 27, I will have an insurance walk-through and audit for the district.
- It is a great day to be a Falcon! #HustyProud

VIII. Board Development

A. Facility Planning – Kramer Brothers Referendum Recap and Board Discussion

Greg from Kramer Brothers said that he was always welcomed well by school personnel whenever he came to school. Regardless of the outcome of the referendum, HSR did a great job engaging community, staff and students. Got great feedback from all groups. The referendum question was approved by the school board and put out to the community for a capital referendum. Would Like feedback on what went well and what didn't. Where do we go from here? What should be done differently? There is no charge from Kramer brothers. Mr. Bohonek has been involved in 3 building referendum's and felt that the last one was better than the first 2. There was community involvement and thought the process worked well. Failed due to large dollar amount. Would have liked people that didn't support the referendum to attend the community meetings that were held. In moving forward, Mr. Strysick would like to see a community survey to see how much money the community would support. Greg from Kramer Brothers said that the average survey results is only about 17% return rate. Asked school board how they voted for the resolution to approve the referendum question in January. 6 yes and 1 present. Mr. Bohonek said the next steps will be to get the boiler fixed and roof. Kramer Brother will help with the bid process to make sure bidders are qualified. Mrs. Kulkee wants the blame game on each other to stop and work together to get fixes accomplished. Mr. Strysick would like to see a 10 year plan and what will be done in each year. Mr. Bohonek would like to get public to understand how school district funds work. Mrs. Malterer would like to continue to work with the Path of Husty on how to improve the school. She felt that the process of the meetings went well. We have a capital improvement plan to improve as much as we can with the Budget. Want to keep the community engaged. The vision to move forward is still there. What does the community want for the school? Mr. Thimm would like to see a timeline chart put together so the public can see what is getting done and the costs. Kramer Brothers and HSR will help with what is needed. Would like every ones input on going forward. Want collective effort from everyone to go in the right direction. Mr. Bohonek thanked Kramer Brothers and HSR for all their involvement and work with the referendum.

B. Board Goal Development – There will be a meeting to review School Board Goals.

IX. Committee Reports

Buildings and Grounds Committee – Mr. Bohonek updated the board on June 5, 2023

Buildings and Grounds Committee Meeting Minutes of Monday, June 5, 2023

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, June 5, 2023, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: John Bohonek, Chair; Kevin Muche, member; Clint Bushey, MS/HS Principal; and Heather Cramer, District Administrator

New Business:

- Maintenance Update—One of the boilers at JHE is having some issues. The system is also not working together between the air conditioning and the boiler system. This will be addressed during a regular maintenance visit with Bassett. There is an issue with the main air handler at the HS. Bassett will be coming out for maintenance on this issue. Summer Cleaning is underway. There was flooring damage in the HS science room that got replaced. The HS is the first building on the cleaning schedule. JHE will follow once July summer school has wrapped up.
- Facility Planning—The committee discussed the next direction for the district. The committee discussed a survey of the community and what that may look like.
- Summer Projects and Planning—Property Insurance Inspection, Gym Floor Refinish and other projects—Mrs. Cramer provided updates on the Gym Floor refinish scheduled for July 14. She also indicated that on June 15 there is a property insurance inspection that will be conducted. Mrs. Cramer reached out to the paving company used by the district and is waiting to hear what they feel needs to be done in regards to lots and drives for the summer.
- Grounds Projects and Planning—There is some foundation work that needs to be completed at the HS. This is something that the maintenance team will work on in July. They will also be doing some window caulking in both buildings. We continue to monitor the drain tile from the football/soccer field. However, due to dry conditions, we have not had issues recently.
- HVAC Update—Mrs. Cramer updated that we have received the condition report for both buildings. She also updated that Bassett updated some quotes on equipment. The district received the quote for the AC fix for the technology department. Mrs. Cramer also indicated that they will be completing work on the air handler at JHE that is not functioning. A new motor and 3 overload heaters are being replaced.
- Capital Improvement Plan and Fund 46—Mrs. Cramer provided the committee with a preliminary CIP. This plan will be used moving forward in the adoption and establishment of Fund 46. The district will start this fund this year.

Policy and Personnel Committee – Ms. Malterer updated the board on June 5, 2023

Personnel and Policy Committee Minutes from Monday, June 5, 2023

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, June 5, 2023 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

- Staffing Updates— Mrs. Cramer provided an update that we have reached a verbal agreement with an individual for school counselor. The committee also heard information in regards to posting an administrative assistant position for the upcoming school year. The committee felt that it would be beneficial to hire a position in order to help build a succession plan as well. There are two educational

assistant positions posted as well as coaching and a custodial position. There is still a business education teacher open as well. Interviews are happening for that position this week.

- Summer School Update-- Mrs. Cramer provided an update on summer school.
- Public Record Retention Update—Mrs. Cramer provided the committee an update on records retention. This is a new update for the state. She indicated that the district will pass policy in regards to this update. This is something that will be forthcoming from Neola.
- Job Description Review—The committee reviewed the job description for Community Education Director and will continue to review it into July.
- Superintendent Evaluation—The committee indicated that they would like this to be a separate meeting. They are suggesting June 26 at 6:30.
- Annual Board Goal Setting—This will be on board development for the June meeting.
- Student Accident Coverage Update—Mrs. Cramer is going to look further into this coverage. This is the first year that the coverage will cost the district money. She is researching what other districts do for coverage.
- Summer Employment--Mrs. Cramer updated on student employment for summer. Currently there is one working in Kid's Club and one working in maintenance.
- Facility Planning—The committee discussed next steps and the direction of the district in regards to facilities. This topic will continue to be on board development.
- WASB Membership—The membership renewal will be on the June board meeting.
- Early Graduation Requests—There were three requests for this year. Mrs. Malterer requested to have more information available at the board meeting. Mrs. Cramer indicated that the students will be present at the June board meeting.
- Fund 46 and Capital Improvement Plan—Mrs. Cramer provided information in regards to the establishment of the fund. The board will need to decide the amount to start the fund with. The CIP is in progress as well.

Business and Finance Committee: Mr. Weinheimer updated the board on June 6, 2023

Business and Finance Committee Meeting Minutes of Tuesday, June 6, 2023

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, June 6, 2023, at 5:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Jamie Kulkee, Member; Heather Cramer, District Administrator; Steve Weinheimer, Chair; and Jessica Holtz, Director of Finance.

New Business:

- Budget Update –Mrs. Holtz provided a budget update. We are currently right on track for where we should be at the end of the budget cycle. We are ahead in all funds other than Fund 80 which we knew was going to be over due to increases in the dance program. We are ending the year on solid ground.
- 23-24 Budget Preliminary Adoption Information—Currently there is no new news in regards to the state budget. There will be more information coming out shortly. Currently the budget is proposed with a \$350 per pupil increase. We will see how that plays out.
- Staffing Updates—Mrs. Cramer provided an update that we have reached a verbal agreement with an individual for school counselor. The committee also heard information in regards to posting an administrative assistant position for the upcoming school year. There are two educational assistant positions posted as well as coaching and a custodial position. There is still a business education teacher open as well. Interviews are happening for that position this week.

- Fund 46 and Capital Improvement Planning—Mrs. Cramer and Mrs. Holtz discussed the establishment of Fund 46 for the district. The dollar amount to establish the fund is still in question. They both suggested a \$5,000 initial investment.
- Building Updates and Planning—The committee discussed the idea of what the next steps are for the district. This is something that will be on board development moving forward.
- Summer School Update—Mrs. Cramer provided an update on summer school.
- 2023-2024 Milk Bid—The district only received one bid for milk. This will be on for June approval.
- 2023-2024 WASB Membership—Mrs. Cramer updated that the WASB renewal is up and will be on the June board agenda.
- Summer Employment Update—Mrs. Cramer updated on student employment for summer. Currently there is one working in Kids Club and one working in maintenance.

Curriculum and Technology Committee: Mr. Thimm updated the board on June 6, 2023

Curriculum and Technology Committee Minutes of Tuesday, June 6, 2023

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, June 6, 2023 at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

Present: Brian Thimm, Chair; Fred Miller, Director of Technology; Heather Cramer, Superintendent; and Steve Weinheimer, Member.

- Technology Update—Mr. Miller provided an update on ECF grant funding and that our grant is finalized and reimbursement should be just over \$20,000. All student equipment was returned at the end of the year and charges for broken or lost items were sent. Mr. Miller updated that a new computer and smart board were ordered for JHE library. This purchase is covered through common school funds and does not impact the budget. There will be a domain update on July 6. Mr. Miller indicated that we will be switching to AT&T due to a change at the state level, but he is unsure of when we are scheduled for the switch. There are several items that will be on the agenda for June including the multi-factor authentication update, new staff computers, and new Chromebooks for students. These items will be funded through our Rural Schools Grant.
- Early Graduation Requests—There are three early graduation requests for next year. The three students will be at the board meeting in June.
- Technology Purchases—The committee is proposing purchasing 40 Chromebooks for student use. This will move all MS/HS students to Chromebooks, eliminating all laptops for students. This is a move that staff and administration supports. Also, teacher computers need to be updated. We are in need of 32 last replaced in 2018.
- Reading Curriculum Update JHE—Mrs. Cramer provided an update to the committee of where they were at in relation to the adoption.
- Future Facilities Planning—The committee discussed the next steps for the district. This is a topic that will be on board development.
- Summer School Update—Mrs. Cramer provided a brief summer school update and will have more detail at the board meeting.

X. Old Business N/A

XI. New Business

A. Personnel and Policy:

1. Resolution #2176: Approval/Denial of Early Graduation Requests

A. A motion was made by Tracy Malterer and seconded by Brian Thimm to approve the following resolution:

Early Graduation for Lydia Uecker – Approved. Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

B. A motion was made by Dave Strysick and seconded by no one to approve the following resolution:

A motion was made by Tracy Malterer and seconded by Jamie Kulkee to table the resolution.

Early Graduation for McKayla Baker – Tabled. Motion passed by roll call vote 4-0. Dave Strysick - no. Absent Steve Weinheimer, Kevin Muche.

C. A motion was made by Tracy Malterer and seconded by Brian Thimm to table the resolution.

Early Graduation for Amellia Guenterberg – Tabled. Motion passed by roll call vote 5-0. Absent Steve Weinheimer, Kevin Muche.

Approval/Denial of Early Graduation Requests
School Board Resolution
#2176

BE IT RESOLVED that the Board of Education of the Hustisford School District does hereby approve/deny the request of three students for early graduation in January 2024. These students will have completed all requirements for graduation from Hustisford High School and the State of Wisconsin by the end of their seventh semester of high school, including the completion of the required Senior Project.

2. Resolution #2177: Approval of Contract for 2023-2024 for School Counselor

A motion was made by Tracy Malterer and seconded by Jamie Kulkee to approve the following resolution:

Approval of School Counselor
School Board Resolution
#2177

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the employment of Erica Gaetz as the District School Counselor beginning in the 2023-2024 school year. Her annual salary will be set at \$46,000.00.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

B. Business and Finance:

1. Resolution #2178: Approval of 2023-2024 CESA 6 Service Agreement

Approval of 2023-2024 CESA 6 Service Agreement
School Board Resolution
#2178

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve CESA 6 service agreement for the 2023-2024 school year.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

2. Resolution #2179: Approval of Establishment of Fund 46 for 2023-2024 School Year

A motion was made by Brian Thimm and seconded by Tracy Malterer to approve the following resolution:

Approval of Establishment of Fund 46 for 2023-2024 School Year
School Board Resolution
#2179

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the establishment of a capital improvement trust fund beginning in the 2023-2024 fiscal year. The establishment of the fund will be with an initial deposit of \$5,000.00.

WHEREAS, a school board may create a long-term capital improvement fund for the purpose of financing the costs of the capital improvements included in the CIP pursuant to the provisions of Wisconsin State Statutes 120.137 and WHEREAS, the Hustisford School District has created a long-term capital improvement plan of at least 10 years and will approve the plan on June 19, 2023. And Whereas, The Hustisford School Board has determined that it is necessary, desirable, and in the best interests of the District to establish a long-term capital improvement trust fund for the purpose of financing the costs of capital improvements included in the Board's long-term capital improvement plan.

In accordance with Wisconsin Statutes 120.137, all of the following shall apply to such long-term capital improvement trust fund:

1. The Hustisford School District School Board may not expend any money deposited in such trust fund for a period of 5 years beginning on the date that the fund was created. After the 5-year period, the Hustisford School District School Board may make expenditures from the trust fund solely for the purposes described in the long-term capital improvement plan.
2. The Hustisford School District School Board may not transfer money from a long-term capital improvement trust fund to any other school fund.
3. For the purposes of calculating equalization aid, money deposited in a long-term capital improvement trust fund is counted as a shared cost at the time the money is deposited in the trust fund, but such money is not counted as a shared cost at the time the money is expended from the trust fund.

BE IT FURTHER RESOLVED, that this resolution is effective as of the date this Resolution is adopted. All prior resolutions, rules, or other actions of the School Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

BE IT FURTHER RESOLVED, that the officers, employees, and agents of the District are authorized and directed to do any and all things reasonably necessary to accomplish the purpose of this resolution.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

3. Resolution #2180: Approval of Preliminary 2023-2024 Budget

A motion was made by Dave Stryck and seconded by Brian Thimm to approve the following resolution:

Approval of Preliminary 2023-2024 Budget
School Board Resolution
#2180

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the preliminary budget for the 2023-2024 school year as presented.

| 2023-2024 Preliminary Budget by Fund | | | |
|--|-------------------------|-------------------------------|-------------------------------|
| Fund | Fund Description | 22-23 Budgeted Revenue | 22-23 Budgeted Expense |
| 10 | General Fund | \$6,100,000.00 | \$6,060,000.00 |
| 21 | Activity Accounts | \$100,000.00 | \$100,000.00 |
| 27 | Special Education | \$775,000.00 | \$775,000.00 |
| 38 | Debt Service | \$33,876.00 | \$33,876.00 |
| 46 | Capital Improvement | \$0.00 | \$5,000.00 |
| 50 | Food Service | \$200,000.00 | \$200,000.00 |
| 80 | Community Service | \$60,000.00 | \$60,000.00 |
| Totals | | \$7,268,876.00 | \$7,233,876.00 |
| Projected Surplus | | \$35,000.00 | |
| Notes | | | |
| ESSER funds are all budgeted, need to be used by Sept 2024 | | | |
| Food service and special education funds revenues and expense (transfer from fund 10 cause revenue to equal expense) | | | |
| Waiting for State Budget to be approved | | | |
| Planned for \$325 per pupil increase on Revenue Limit | | | |
| As we move into September and October, final information is available to complete budget | | | |

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

4. Resolution #2181: Approval of WASB Membership Dues for 2023-2024

A motion was made by Tracy Malterer and seconded by Jamie Kulkee to approve the following resolution:

Approval of WASB Membership for 2023-2024
School Board Resolution
#2181

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve membership for WASB for the 2023-2024 school year. Membership costs are \$2,770.00.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

5. Resolution #2182: Approval of Milk Bid for 2023-2024 from Engelhardt Dairy

A motion was made by Jamie Kulkee and seconded by Brian Thimm to approve the following resolution:

Approval of Milk Bid from Engelhardt Dairy for 2023-2024
School Board Resolution
#2182

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the milk bid from Engelhardt Dairy for the 2023-2024 school year as presented.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

6. Resolution #2183: Approval of 2023-2024 WIAA Membership

A motion was made by Jamie Kulkee and seconded by Tracy Malterer to approve the following resolution

Approval of 2023-2024 WIAA Membership
School Board Resolution
#2183

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the membership agreement with WIAA for the 2023-2024 school year. There are no fees associated with membership to WIAA.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

C. Curriculum and Technology:

1. Resolution #2184: Approval of Purchase of Chromebooks

A motion was made by Brian Thimm and seconded by Jamie Kulkee to approve the following resolution

Approval of Chromebook Purchase
School Board Resolution
#2184

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of 40 Chromebooks for use at the MS/HS, along with the cases for the Chromebooks. This purchase is funded through grant funding.

40 Asus Chromebooks--\$11,790.00

40 Cases--\$938.00

40 Licenses for Chromebooks--\$1,200.00

Total--\$13,953.00

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

2. Resolution #2185: Approval of Purchase of Laptop Computers

A motion was made by Jamie Kulkee and seconded by John Bohonek to approve the following resolution

Approval of Computer Purchase
School Board Resolution
#2185

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase of 32 Dell Latitude 3540 Computers for staff use. The total cost of the purchase is \$31,424.00. This purchase is funded through grant funding.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

3. Resolution #2186: Approval of Multifactor Authentication Implementation and Purchase

A motion was made by Tracy Malterer and seconded by Brian Thimm to approve the following resolution

Approval of Multifactor Authentication Implementation and Purchase
School Board Resolution
#2186

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the implementation and purchase of multifactor authentication software for the District. The total purchase will be for \$5,277.00. This implementation is funded through grant funding.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

D. Buildings and Grounds:

1. Resolution #2187: Approval of Construction Agreement for Construction Documents and Construction Administration with HSR for HS Boiler Project

A motion was made by Dave Strynick and seconded by John Bohonek to approve the following resolution

Approval of Construction Agreement for Construction Documents and Construction
Administration with HSR for the HS Boiler Project
School Board Resolution
#2187

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the agreement with HSR for the construction documents and administration for the HS Boiler Replacement project. The fee for this service is \$13,420.00.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

2. Resolution #2188: Approval of Capital Improvement Document

A motion was made by Tracy Malterer and seconded by Brian Thimm to approve the following resolution

Approval of Capital Improvement Plan
School Board Resolution
#2188

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the 10-year Capital Improvement plan as present.

Motion passed 5-0 by roll call vote. Absent Steve Weinheimer, Kevin Muche

3. Resolution #2189: Approval of Ductless Split Cooling System for IT Room

This resolution is Tabled.

Approval of Ductless Split Cooling System for IT Room
School Board Resolution
#2189

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the purchase and installation of a ductless split cooling system for the IT room at the MS/HS. Work will be completed by the District HVAC service and maintenance provider, Bassett Mechanical. The cost of the project is \$12,995.00. This project will be covered utilizing ESSER III funding.

XII. Informational/Discussion Items

A. Tentative/Suggested Meetings/Events:

- *Buildings/Grounds – Monday, July 10, 2023, at 4:00 p.m.*
- *Policy/Personnel – Monday, July 10, 2023, at 5:00 p.m.*
- *Business/Finance – Tuesday, July 11, 2023, at 5:00 p.m.*
- *Curriculum/Technology – Tuesday, July 11, 2023, at 4:00 p.m.*
- *July Regular Board Meeting: Monday, July 17, 2023, at 6:30 p.m.*
- *Special Board Meeting for Superintendent Evaluation—Monday, June 26, 2023 at 6:30 p.m.*

XIII. Motion to Adjourn

A motion was made by Brian Thimm and seconded by Jamie Kulkee to adjourn at 8:59 p.m.

Motion passed 5-0 by Voice Vote. Absent Steve Weinheimer, Kevin Muche

Christine Kuehl – Recorder

Tracy Malterer – School Board Clerk

Approved: July 17, 2023